

In order to build a sustainable society

‘Lets work to carry out the **collection** of old paper materials including **miscellaneous recyclable paper materials** and to reduce **burnable garbage**’.



OKAYAMA UNIVERSITY



Included in the 12 global targets for Sustainable Development Goals (SDGs) are the items of, ‘sustainable consumption and preservation of the production system’. Considered to be target 12.5 for realizing these aims, the idea of ‘working to greatly reduce the output of waste materials by 2030 by preventing or reducing the generation of waste materials along with recycling and reusing waste products’ is being advanced.

Cardboard

Nothing other than cardboard. Fold and tie it in a cross-shaped manner with string before taking it out. (Please remove tape.)

→ Reused again as cardboard

Newspapers/fliers

Newspapers and newspaper fliers (glue and other adhesives are to be removed) Tie in a cross-shaped manner with string before taking them out.

→ Reused as newspaper paper

Magazines/books

Tie magazine and books in a cross-shaped manner with string before taking them out.

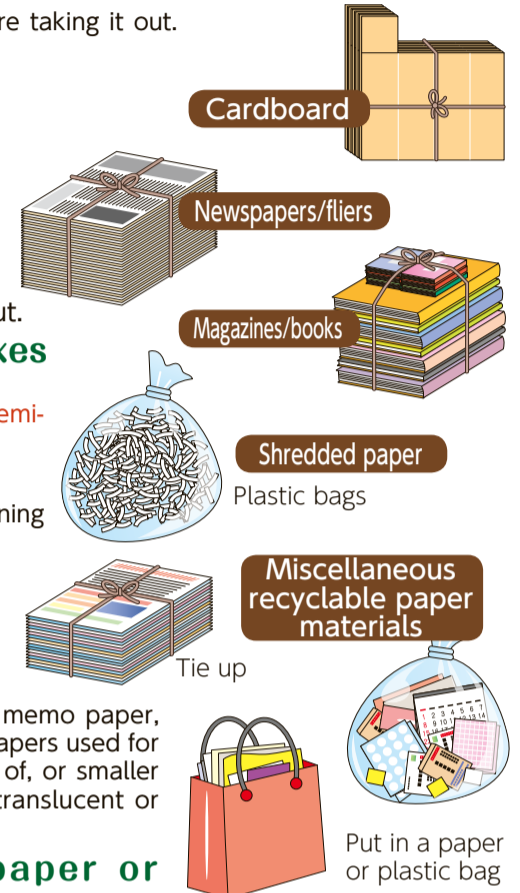
→ Reused as the raw material for paper or cardboard boxes

Shredded paper

Dispose of these documents by shredding them and then placing them in translucent or semi-translucent bags so they do not blow away.

→ Reused for toilet paper, etc

※ Please consult with the department in charge of throwing away said documents concerning the proper days for disposal.



Miscellaneous recyclable paper materials

Copy paper, etc
Irregular forms of paper and small pieces of paper that can be used for recycling purposes

Tie used copy paper, catalogs, pamphlets and similar items in a cross-shaped manner with string before taking them out.

→ Reused as the raw material for paper or cardboard boxes

Paper boxes, paper bags, wrapping paper, calendars, posters, memo paper, ripped paper, balled up paper, toilet paper tubes, pasteboard, papers used for files or similar items, envelopes, postcards and papers the size of, or smaller than business cards should all be placed in a paper bag, or translucent or semi-translucent bag before being taken out for disposal.

→ Reused as the raw material for paper or cardboard boxes

The term miscellaneous recyclable paper materials refers an type of paper that can be used for recycling purposes other than cardboard, newspapers, fliers, magazines, books, paper cartons or similar items. However, since the University does not generate a large amount of paper cartons such 500ml or milk cartons, these do not fall into this category. Please take them out as the miscellaneous recyclable paper materials.



When you don't separate your garbage and are mixed in with 'burnable garbage', the expense to the University increases and the burden on the environment also goes up. If they are properly treated as a valuable resource through separation by type and then collected we are able to make an effective use of them as reusable materials.

Items that can be collected as miscellaneous recyclable paper materials

Used copy paper	catalogs/pamphlets	Paper/cardboard boxes	Paper bags	Wrapping paper	Calendars	Posters	Paper used for memos
Toilet paper tubes, etc	Pasteboard papers	Envelopes	Postcards	Business cards	Direct mail	Paper files	Notebooks

Remove the film
Remove the film from the see through slot
Put into a paper bag
Remove the metal and plastic fittings

Items that can not be collected

Paper that has been to be waterproof	Items that are not made of paper	Items that are not made of paper	Paper with adhesives and/or odors	Paper that has been coated	Photographs	Back carbon paper	Deposits that are not paper
Deposits that are not paper	Beverage containers	Embossed paper	Crimped postcards	Aluminum coated paper	Wipes	Paper used in experiments	Stickers

(Foil paper, wrappers for gum, etc) (PP products: adsorbents) (Face masks) (Food products, oil, chemical solutions, etc) (Food product wrapping paper, etc) (Printing paper) (Ledgers) (Plastics)
(Books with CD) (200ml paper cartons) (Foil paper, wrappers for gum, etc) (Confidential postcards) (Beverage containers) (Paper towels, etc) (Filters, etc) (Paper cups, paper trays) (Paper that has stickers affixed)

The amount of **burnable garbage** is increasing. Included in this garbage is a great deal of **paper products that could have been recycled for reuse** as raw materials. From 2003, Okayama University has been **collecting miscellaneous recyclable paper materials**. Lets do our best to become aware once again of the importance of **separating old papers and recycling** and work to **reduce the output of waste materials**. We, at Okayama University support SDGs.